

Education Foundation of Albert Lea  
Grants to Teachers Program  
Application

Guidelines: The Education Foundation of Albert Lea will consider applications for funding for projects and/or materials that benefit students of the Albert Lea Area Schools. Funding for this program is provided through the General Endowment and the Teacher Grant funds of the Education Foundation of Albert Lea. All applications will be submitted to edfound.al@gmail.com. Applications must be submitted no later than June 20. Due to financial constraints, the amount available for grants may vary from year to year with a \$500.00 maximum grant per application.

Application:

Applicant's name: \_\_\_\_\_ Phone number: \_\_\_\_\_

School: \_\_\_\_\_ Grades/Position: \_\_\_\_\_

School Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Other persons involved in this project: \_\_\_\_\_

\_\_\_\_\_

Detailed description of the request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Brief description of the objectives/purpose/implementation of this project, including the population, and number of students that will benefit from it: \_\_\_\_\_

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Please provide an itemized accounting of all the costs included in your request, including shipping/handling costs. You may wish to attach an order form for the project. If the project requires more than \$500, please explain how you will acquire the additional funds to complete the project. Once the grant is awarded, approval extends only to the request described in this application: \_\_\_\_\_

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Are there any additional funding sources for this project? If so, please list them: \_\_\_\_\_

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Please verify that you have notified your principal of your intent to apply for this grant and that the principal has given approval of the project. \_\_\_\_\_

If you become unable to fund the approved project as planned, it is your responsibility to notify the Foundation Board immediately so that someone else might benefit from a grant. Thank you for your application and your enthusiasm to enrich the education of your students.